

## Health Professionals' Services Program

### Program Guidelines

**Title:** Suspension from HPSP

**Pages:** 2

**Revision Date:** 4/18/2017; 10/22/2013; 8/12/2013; 5/15/2013; 2/15/2013

#### **Guideline:**

1 Licensing boards participating in the Health Professionals' Services Program (HPSP) are the only entities  
2 empowered to terminate board referred licensees from the monitoring program. There may be  
3 situations when licensees are not in compliance with HPSP requirements and it is necessary to cease  
4 monitoring before the licensing board is able to terminate the licensee. Prior to board action, the HPSP  
5 program will place these licensees in a suspended status. This status means that the licensee is no  
6 longer being monitored by the program; licensees are not required to remain in weekly contact with  
7 their agreement monitor or continue in the toxicology program. The appropriate board will be notified  
8 prior to any action being taken and when possible will be notified as soon as the agreement monitor has  
9 indicators that licensee may meet the criteria for suspended status. Self-referred licensees who go into  
10 a suspended status solely for active military duty outside the United States will not be reported to their  
11 respective boards. If employed, the licensee's employer /workplace monitor will be informed that  
12 licensee has been suspended from the program and the licensee will be requested to step-down from  
13 practice. The agreement monitor will request that the employer send a statement indicating that the  
14 licensee is not working. The licensee will be required to sign the Refrain from Practice agreement.

15 Circumstances which can result in a licensee being suspended from the program include:

- 16 1. Licensee is unable to maintain a current financial balance, including the agreed upon deposit.
- 17 2. Licensee is on active military duty outside of the United States.
- 18 3. Licensee has an illness that is not related to the licensee's entry diagnosis that prevents  
19 licensee from participating in the program.
- 20 4. Licensee has an expired license.
- 21 5. Other situation as approved by the licensee's licensing board.

22 When the program receives a letter from a physician stating that the licensee should be suspended from  
23 monitoring, the program may immediately suspend the licensee from toxicology testing. The program  
24 needs to immediately notify the licensee's licensing board. The appropriate board will respond as soon  
25 as possible indicating what other monitoring requirements should also be suspended. The decision to  
26 suspend more than toxicology testing for a medical suspension is a licensing board decision.

27 Licensees may request reinstatement prior to termination from program. Licensees must show that the  
28 behavior(s) that resulted in suspension has been ameliorated. The board will be informed when the  
29 licensee is removed from suspended status. The licensee will be sent a new addendum to the  
30 monitoring agreement to reflect a new estimated completion date to account for days out of the  
31 program.