

## **Health Professionals' Services Program**

### **Program Guidelines**

**Title: Brief Periods of Employment and Volunteer Work**

**Pages: 1**

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#### **Guideline:**

1 **Guideline for Brief Periods of Employment**

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- 3 1. The licensee and HPSP must inform the employer that the licensee is in the HPSP program.
- 4 2. The licensee must have direct supervision, regardless of length of time of employment.
- 5 3. The agreement monitor has the discretion to determine if an employer, licensee, HPSP contract
- 6 is possible and/or appropriate given the length of employment of the licensee.
- 7 4. The workplace supervisor must complete the monthly report if the work experience extends
- 8 beyond one month.

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10 **Guideline for Volunteer Work in a Healthcare Environment**

- 11 1. The licensee must inform the volunteer group that the licensee is in the HPSP program.
- 12 2. The licensee must have direct supervision.
- 13 3. The workplace supervisor must complete the monthly report if the volunteer work extends
- 14 beyond one month.
- 15 4. The licensee must send the Employer's addendum to Consent 1 so that the agreement monitor
- 16 may share information with the supervisor if necessary.